

F O R W A R D P L A N

FOR THE PERIOD : 1 SEPTEMBER 2006 TO 31 DECEMBER 2006

What is the Forward Plan?

The Forward Plan is a list of the key decisions the Authority intends to take during a four month period. The Plan is updated monthly and is available to the public 14 days before the beginning of each month.

What is a Key Decision?

Key decisions are defined as any executive decision which is likely

- to result in expenditure or savings which are significant in the context of the budget for the service or function in question; or
- to be significant in terms of its effects on the communities living or working in two or more wards in the area.

What does the Forward Plan tell me?

The Plan gives information about:

- what key decisions are coming forward in the next four months;
- when those key decisions are likely to be made;
- who will make those decisions;
- what consultation will be given;
- who you can make representations to, and how;
- what documents will be considered; and
- who you can contact for further information.

Who takes Key Decisions?

Under the Authority's Constitution, Key Decisions are taken by the Council, the Executive Board (and its Sub-Committees/Sub-Boards) or individual officers acting under delegated powers.

Most Key Decisions are taken at public meetings of either the Council or the Executive Board. Council meets at 6.30 pm at the Town Hall, Runcorn and the Executive Board meets at 2.00 pm in the Municipal Building, Widnes.

How to make representations and by when

Names of contact officers are included in the Plan and can be reached via (0151) 907 8300. If you are unsure, please ring Committee Services via the same number and staff there will be able to assist you.

Key Decision	Decision-maker <i>[For details, see notes on final page]</i>	Date decision to be taken	Those to be consulted & how	Relevant reports <i>[i.e. any document relating to the decision which are available at the time of publication of the Forward Plan]</i>	Lead Officer (to whom representations should be made)
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Adoption of the Draft Supplementary Planning Documents (SPDs) for Ditton Strategic Rail Freight Park and Halebank Action Area	Executive Board	Not before 1st September, 2006	There will be public consultation and documents will be on display at various locations around the Borough and on the Website for a 6 week period.	Halton UDP, Halebank Regeneration Action Area – Draft SPD September 2005, Ditton Strategic Rail Freight Park – Draft SPD September 2005, Sustainability Appraisal Scoping Report June 2005, Sustainability Appraisal Final Report September 2005 - from Andrew Pannell at Rutland House.	Phil Watts, Operational Director Environmental and Regulatory Services
Adoption of the revised	Executive Board	Not before 1st	Police, Drugs and	Revised	Dwayne Johnson,

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Enforcement Policy for the Consumer Protection Service		September, 2006	Alcohol Action Team, business community, the voluntary sector - direct contact with specific individuals.	Enforcement Policy - from John Downes at Rutland House	Strategic Director Health and Community
Agreement to the Commissioning Strategy for Physical and Sensory Disability Services	Executive Board	Not before 1st November, 2006	People who use physical and sensory disability services, staff, Halton Primary Care Trust and the Voluntary Sector. Via consultation groups and the Physical and Sensory Disabilities Local Implementation Team.	None.	Peter Baron, Operational Director Older People

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Approval of publication of Draft House Extensions Supplementary Planning Document for public consultation	Executive Board Sub Committee	Not before 1st September, 2006	Previous “partnership consultation” with selected Council officers. There will be public consultation during September and October 2006. Documents will be on display at various locations around the Borough and on the Council’s website for a six week period.	Halton UDP - Neil Macfarlane; Draft House Extensions SPD; Consultation Stage Sustainability; and Appraisal Pre Production Scoping Report - from Joanne Dutton. Both officers are at Rutland House, Halton Lea.	Phil Watts, Operational Director Environmental and Regulatory Services
Approval of publication of Draft Provision of Open Space Supplementary Planning Document for public consultation.	Executive Board Sub Committee	Not before 1st September, 2006	Previous “partnership consultation” with selected Council officers. There will be public	Halton UDP - Neil Macfarlane; Draft Provision of Open Space SPD, Draft Provision of Open Space SPD	Phil Watts, Operational Director Environmental and Regulatory Services

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			consultation during August and September 2006. Documents will be on display at various locations around the Borough and on the Council's website for a six week period.	Partnership Consultation Stage, Sustainability Appraisal Pre Production Scoping Report - Perran Baragwanath. Both officers are at Rutland House.	
Approval of publication of Draft Town Centre Strategies for Halton Lea and Runcorn Old Town for public consultation.	Executive Board Sub Committee	Not before 1st September, 2006	Previous "Partnership Consultation" with selected Council officers and selected stakeholders in each town. There will be public consultation during September and October 2006 –	UDP; Widnes, Runcorn Old Town & Halton Lea Draft Town Centre Strategies and Town Centre Strategies Partnership Consultation Stage (Nov '05); Sustainability Appraisal Pre	Phil Watts, Operational Director Environmental and Regulatory Services

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			documents will be on display at various locations around the Borough and on the Council's website for a six week period.	Production Scoping Reports (June '05) - from Neil Macfarlane, Rutland House, Halton Lea.	
Approval of the indicative timetable for the preparation of the Compulsory Purchase Order (CPO) for the Widnes Waterfront Economic Development Zone (EDZ).	Executive Board	Not before 1st September, 2006	Internally – number of Departments and Local Councillors; externally – owners and occupiers of land included in the CPO, owners and occupiers of land adjacent to land included in the CPO, general public consultation. Internally, done through the EDZ Steering Group	New Widnes Waterfront Vision Document, Widnes Waterfront SPD, Widnes Waterfront Masterplan and Delivery Strategy and Widnes Waterfront Design Guide - from Andy Denton, Municipal Building. Executive Board	Angela Gore, Group Manager Valuation

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			meetings. Councillors, through regular progress meetings. Relevant owners and occupiers of land will be written to directly. Adverts will be placed in the local press to notify the public.	21/4/04 agenda item 4b - Committee Services.	
Approve a strategy and funding approach for the installation and maintenance of alleygates.	Executive Board	Not before 1st September, 2006	Management Team, police, Property Services, area forum leads, Halton Direct Link. Via meetings and reports.	Executive Board Report (Including Audit, Strategy, Action Plan) - available from L Cairns, Committee Services.	Dwayne Johnson, Strategic Director Health and Community
Decision on the issue of crematorium mercury	Executive Board	Not before 1st September,	Residents, Members and	None.	Dwayne Johnson, Strategic Director

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abatement/burden sharing.		2006	bereavement service officers.		Health and Community
Environmental Protection Act 1990 Part IIA - Contaminated Land - to consider the first four year review of the strategy for inspection of contaminated land published in 2001.	Strategic Director - Environment	Not before 1st September, 2006	Management Team, Safer Halton PPB, Urban Renewal PPB, Contaminated Land Working Panel. Via reports.	Report on findings so far, DETR Circular 02/2000 Contaminated Land, Contaminated Land: Strategy for Inspection (July 2001), Part IIA Environmental Protection Act 1990.	Dick Tregea, Strategic Director Environment
Phase 2 Children's Centres	Executive Board	Not before 1st September, 2006	Schools, partner agencies including the voluntary sector, parents and carers. Via the Universal Task	Sure Start Children's Centre Practice Guidance - available from Lorraine Butcher, Grosvenor House,	Lorraine Butcher, Operational Director Sutent Services and Life Long Learning

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			Group, schools, Primary Care Trust, Children's Alliance Board, and Parents' and Carers' Forum.	Halton Lea.	
Compulsory Purchase Order for the acquisition of land within the Economic Development Zone (EDZ) in order to carry out development, redevelopment and improvement of the land.	Executive Board	Not before 1st September, 2006	St Modwen and Council officers – via discussion.	Widnes Waterfront EDZ CPO 2005 Form of Resolution - available from Angela Gore, Property Services.	Angela Gore, Group Manager Valuation
Youth Matters: Next Steps - endorsement.	Executive Board	Not before 1st September, 2006	Young people and partner agencies – via the Borough Youth Forum, Children's Alliance Board, consultation, participation and engagement,	Youth Matters: Next Steps - available from Lorraine Butcher, Grosvenor House, Halton Lea.	Lorraine Butcher, Operational Director Sutent Services and Life Long Learning

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			Common Processes Task Group.		
Adoption of the Halton Local Area Agreement for which Halton Borough Council will be the Accountable Body on behalf of the Halton Strategic Partnership (initial draft then final version).	Executive Board	Not before 1st September, 2006	A consultation process will take place with the Halton Strategic Partnership and all its constituent organisations and agencies, including the voluntary and community sector in the period up to November 2006 using newsletter, website and meetings of various groups and fora.	Local Area Agreement document - from Rob MacKenzie, Municipal Building.	Rob Mackenzie, Operational Director Policy and Performance
To approve a Carers Strategy for 2006-2008.	Executive Board	Not before 1st September,	Consultation has been carried out	Draft Carers Strategy 2006-	Audrey Williamson, Operational

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		2006	involving carers, voluntary organisations, Halton Borough Council, Halton Primary Care Trust, the 5 Boroughs Partnership NHS Trust and the Carers Forum. There will be a presentation to the Healthy Halton Policy and Performance Board in September 2006. Presentations, carers meetings and written comments will continue to inform the draft strategy.	2008 - from Audrey Williamson, Municipal Building.	Director Adults of Working Age

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The establishment of a Company (of which the Council will be a member) to Manage the Mersey Multimodal Gateway (3MG) infrastructure.	Executive (Transmodal Implementation) Sub Board	Not before 1st September, 2006	Direct contact with partners in the 3MG project and prospective Members of the proposed company.	A report to the Board will be prepared in due course and will be included with the agenda to be published at least 5 clear days prior to the meeting in question. This will be available on the website and at the One Stop shops in the Borough.	Sally McDonald, Programme Manager

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NOTE

The following Members comprise the Executive Board:

Leader – Councillor McDermott

Deputy Leader and Planning, Transportation, Regeneration and Renewal Portfolio Holder – Councillor Polhill

Children and Young People Portfolio Holder – Councillor McInerney

Health and Social Care Portfolio Holder – Councillor Gerrard

Environment, Leisure and Sport Portfolio Holder – Councillor Harris

Community Portfolio Holder – Councillor Wright

European Affairs Portfolio Holder – Councillor D Cargill

Corporate Services Portfolio Holder – Councillor Wharton

Quality and Performance Portfolio Holder – Councillor Massey

Neighbourhood Management and Development Portfolio Holder – Councillor Nelson